

Amendment of HVAC Bidding Document

I. Scope of Work

1. Installation of HVAC

- a. Design of HACV in every room of RMA
- b. Execution drawing (detailed drawing). The outdoor unit shall be installed in 1st floor corridors and underground near DPSS.
- c. BoQ of HVAC detailing quantity & unit rate
- d. Required indoor unit ducted type for Governors Room, Dy. Governors room and Board room
- e. Rest supply as per the RFP
- f. HVAC related to any dismantling of wall, partitions, or ceiling, damaged must be liable for the bidder
- g. The bidder is responsible for completing all electrical and power lines for HAVC
- h. For any other related works required, the bidder must be responsible
- i. FRLS wire/cable must be supplied by the bidder

2. ID Works (Interior Decoration)

- a. Design of false ceiling as highlighted in our plan drawing
- b. 3D drawing of false ceiling for Governor, Dy. Governors and Directors room.
- c. Execution drawing (detailed drawing)
- d. ID work shall be collaborated with HVAC, electrical and other related devices such as installed smoke detectors.
- e. BoQ of ID works, detailing quantity & unit rate either in sqft. or sqm.
- f. For any other related works required, the bidder must be responsible
- g. Repainting of interior walls in every room including corridors and staircase
- h. Repolishing of Wooden floor, installed wooden panel and partitions

3. Electrical Work

- a. Lighting plan as per the highlighted in drawing
- b. Wiring and conduit layout with new lighting in Governor, Dy. Governors and Directors' room. For the Board room & Conference Hall, partially as required.
- c. BoQ of electrical works, detailing quantity & unit rate either in number or running meter.
- d. FRLS wire/cable must be supplied by the bidder

4. General Note

- a. The bidder must shift and rearrange the furniture and fixtures in every room as same as before
- b. The disconnect and reconnection of powerline, telephone or internet wire must be responsible for the bidders
- c. No laborers are allowed to stay within the office premises
- d. Must ensure that no laborers are under the influence of alcohol while working in the RMA premises.
- e. The mode of payment shall be negotiated with the awarded bidder
- f. The bidder must provide work status to RMA every 15 days.
- g. The bidder must be liable for the damage caused during the execution of work.



II. Single Stage – Two Envelope

The bidder must enclose the technical and financial proposal in two separate sealed (inner) envelopes and this envelope shall be further enclosed in a sealed single outer envelope. Only technical proposals will be opened first in public at the date, time and place mentioned in the bidding document. Only those bidders whose bids are technically qualified and found responsive will be invited to witness the opening of the financial proposal through the preferred channel. The financial proposal of the bidders whose technical proposals are not qualified shall be returned back unopened.

III. Minimum Technical Score

A Bidder must obtain a score of at least 70 points out of 100 on the technical proposal (Capability & Capacity combined) in order to qualify for the opening of the financial proposal.

2. Award:

The Bids scoring a minimum qualifying score of 70 points out of 100 in the technical proposal shall be considered for the opening of the financial proposal. The 60% of the technical evaluation score shall be carried forward for the 2nd stage of evaluation. This score will be combined with their financial bid to obtain the overall technical and financial score.

The following shall be the score bearing:

- (a) Financial score 40%
- (b) Technical score 60%

2.1 Award of Work:

The overall technical and financial score is obtained by using the following formula for any qualified contractor (A):

$$40\% \times \frac{\text{(Lowest quoted Bid among qualifying Bids)}}{\text{Financial Bid quoted by A}} + 60\% \text{ of the technical score of A}$$

The contractor getting the highest overall technical & financial score after evaluating the financial and technical proposal shall be recommended for the award of the work.

IV. Extension of deadline for the submission of Bids

The bids must be delivered to the **Director, Department of Administration & Finance, RMA on or before 29/01/2024 at 2:30 PM (BST)**. Bids will be opened on the same date at 3:00PM (BST)

